

**BY ORDER OF THE
SECRETARY OF THE AIR FORCE**

AIR FORCE POLICY DIRECTIVE 36-29

29 OCTOBER 2009



Personnel

MILITARY STANDARDS

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RELEASABILITY: There are no releasability restrictions on this publication.

OPR: AF/A1S

Certified by: AF/A1
(Lt Gen Richard Y. Newton III)

Supersedes: AFPD 36-29, 1 June 1996.

Pages: 5

This directive establishes Air Force policy for appropriate standards of conduct. The importance of the Air Force's mission and inherent responsibility to the Nation requires its members to adhere to higher standards than normally found in civilian life. This directive incorporates multiple, overarching Department of Defense and Air Force instructions, directives and policies to ensure members meet their interrelated personal, professional, and family-care responsibilities.

This Air Force Policy Directive (AFPD) applies to all military Air Force personnel; it also applies to all Air Force Reserve Command (AFRC) units and to the Air National Guard (ANG).

Send all recommended changes or comments about this publication to HQ USAF/A1S, 201 12th Street South Suite 413, Arlington, Virginia, 2202, afais.workflow@pentagon.af.mil, or through appropriate channels, using AF Form 847, *Recommendation for Change of Publication*. Ensure all records created as a result of processes prescribed in this publication are maintained in accordance with AFMAN 33-363, *Management of Records*, and disposed of in accordance with the Air Force Records Disposition Schedule (RDS) located at <https://www.mv.af.mil/gcss-af61a/afirms/afirms>.

See Attachment 1 for a glossary of references and supporting information.

SUMMARY OF CHANGES

This document is substantially revised and must be completely reviewed.

This revision adds self-reporting of criminal convictions policy and trafficking in persons (TIP) policy statements, and updates references for the AF Fitness program which replaced the Weight Management Program; deletes metrics on UIF trends and quality control indicator (misconduct separations); and updates related documents and interfacing publications ([Attachment 1](#)).

1. All military personnel serving on, or ordered to, active duty will be present for duty unless their absence is authorized.
2. All Air Force members will refrain from relationships between Air Force members that violate the customary bounds of acceptable behavior, to include fraternization and other unprofessional relationships, due to the impact on good order, discipline, respect for authority, maintenance of unit cohesion, and mission accomplishment.
3. All Air Force members will meet their financial obligations in a proper and timely manner.
4. All Air Force members with family members will use all available military and civilian resources to make sure their family members receive adequate care, support, and supervision, compatible with the members' military responsibilities to be worldwide deployable.
5. When wearing the uniform, all Air Force members will adhere to standards of neatness, cleanliness, safety, and military image to provide the appearance of a disciplined Service member. This paragraph also applies to Air Force retirees.
6. Air Force members will adhere to standards for physical fitness and body composition prescribed in AFI 10-248, *Fitness Program*.
7. All commissioned officers and enlisted members above the pay grade of E-6 who are on active duty or in an active status in a Reserve Component will report, in writing, any conviction for a violation of a U.S. criminal law to their first-line military supervisor or the appropriate official designated in accordance with DoD Directive Type Memorandum 08-035, April 2, 2008, within 15 days of the date of conviction.
8. Commanders will maintain an unfavorable information file (UIF) to officially document substantiated adverse information about an Air Force member.
9. Installation commanders will ensure that all commercial soliciting and selling of all types of insurance, securities, and other goods, services, and commodities on their installations are monitored and controlled in accordance with applicable DoD and AF directives and instructions. This paragraph applies to all Air Force installations.
10. The Air Force will have procedures to determine whether certain diseases, injuries, or deaths are suffered by military members while in a Line of Duty status.
11. The Air Force has a zero tolerance policy for trafficking in persons (TIP). The Air Force opposes prostitution, forced labor, and any related activities that may contribute to the phenomenon of TIP as inherently harmful and dehumanizing. TIP is a violation of United States law and internationally recognized human rights and is incompatible with Air Force core values.
12. Active duty, Air National Guard, and members of the Air Force Ready Reserve may neither be employed by a foreign government, directly or indirectly, nor accept any present, emolument, office, or title from a foreign government. AFRES inactive reservists are eligible but are discouraged from accepting employment with a foreign government. IAW AFI 51-901, *Gifts From Foreign Governments*, a member of the Air Force on active duty, a retired member of the

regular component of the Air Force who is entitled to pay, a member of a reserve component of the Air Force regardless of duty status, members of the Air National Guard when federally recognized, civilian employees, and dependents of any of the foregoing will not accept a gift from a foreign government unless it is of minimal value. Personnel should consult their ethics counselor for guidance on determining minimal value and the propriety of accepting a gift under these provisions.

13. Any active duty Air Force general officer contemplating travel to the Washington DC area will notify AF/CVAP which will, in turn, inform the offices of the Secretary of the Air Force and the Chief of Staff of such visits. See AFI 36-2901, *General Officers Visiting the Washington DC Area*, for procedures to be followed.

14. The following responsibilities and authorities are established:

14.1. The Assistant Secretary of the Air Force for Manpower and Reserve Affairs (SAF/MR) serves as an agent of the Secretary and provides guidance, direction, and oversight for all matters pertaining to the formulation, review, and execution of plans, policies, programs, and budgets addressing military standards.

14.2. The Deputy Chief of Staff, Manpower and Personnel (AF/A1) develops, coordinates, and executes personnel policy and essential procedural guidance for the management of military standards.

14.3. Commanders are responsible for ensuring compliance with these policy statements.

15. See **Attachment 1** for related documents and interfacing publications.

Michael B. Donley
Secretary of the Air Force

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

- DoD Directive 1308.1, *DoD Physical Fitness and Body Fat Program*, June 30, 2004
- DoD Instruction 1308.3, *DoD Physical Fitness and Body Fat Programs Procedures*, November 5, 2002
- DoD Directive 1325.2, *Desertion and Unauthorized Absence*, August 2, 2004
- DoD Instruction 1334.1, *Wearing of the Uniform*, October 26, 2005
- DoD Directive 1342.17, "Family Policy," December 30, 1988
- DoD Instruction 1342.19, *Family Care Plans*, July 13, 1992
- DoD Directive 1344.3, *Paternity Claims and Adoption Proceedings Involving Members and Former Members of the Armed Forces*, February 1, 1978
- DoD Instruction 1344.7, *Personal Commercial Solicitation on DoD Installations*, March 30, 2006
- DoD Instruction 1344.09, *Indebtedness of Military Personnel*, December 8, 2008
- DoD Instruction 1344.12, *Indebtedness Processing Procedures for Military Personnel*, (With Changes 1 and 2), November 18, 1994,
- DoD Instruction 2200.01, *Combating Trafficking in Persons*, February 16, 2007
- DoD Instruction 2200.01, AFI 36-2921, *Combating Trafficking in Persons (CTIP)*, February 23, 2009
- DoD Directive-Type Memo (DTM) 08-035, *Self-Reporting by Officers and Senior Enlisted Members of Criminal Convictions*, April 2, 2008
- AFI 10-248, *Fitness Program*, September 25, 2006
- AFI 36-2201, Vol 6, *Air Force Training Program, Total Force Training and Education Review Process (TFTERP)*, September 27, 2002
- AFI 36-2406, *Officer and Enlisted Evaluation Systems*, 15 April, 2005
- AFI 36-2901, *General Officers Visiting the Washington DC Area*, December 6, 2000
- AFI 36-2903, *Dress and Personal Appearance of Air Force Personnel*, August 2, 2006
- AFI 36-2906, *Personal Financial Responsibility*, January 1, 1998
- AFI 36-2907, *Unfavorable Information File (UIF) Program*, June 17, 2005
- AFI 36-2908, *Family Care Plans*, October 1, 2000
- AFI 36-2909, *Professional and Unprofessional Relationships*, May 1, 1999
- AFI 36-2910, *Line of Duty (Misconduct Determination)*, October 4, 2002
- AFI 36-2911, *Desertion and Unauthorized Absence*, June 1, 1998

AFI 36-2913, *Request for Approval of Foreign Government Employment of Air Force Members*, November 19, 2003

AFI 36-2914, *Uniform Clothing Items*, March 24, 1994

AFI 51-901, *Gifts From Foreign Governments*, February 16, 2005

AFPD 40-1, *Health Promotion*, March 21, 1994

Abbreviations and Acronyms

AFPD— Air Force Policy Directive

AFI— Air Force Instruction

AFMAN— Air Force Manual

AFRC— Air Force Reserve Command

ANG— Air National Guard

DoD— Department of Defense

DoDD— Department of Defense Directive

DoDI— Department of Defense Instruction

DTM— Directive-Type Memorandum

RDS— Record Disposition Schedule

TIP— Trafficking in Persons

UIF— Unfavorable Information File